

Minutes

Thursday June 23, 2022 1 p.m.

Committee for Policy & Procedure

Library Board of Directors

Salem Free Public Library

In attendance: Mary Cikatz, Diane Robillard, Dee Doolittle

Called to Order: 1:05 p.m.

Public Comments/Correspondence: None

Approve the minutes of the meeting of June 2, 2022: Motioned by Mary Cikatz, Second Dee Doolittle.
Unanimously approved.

Unfinished Business:

1. Unscheduled Closings Policy – Suggested changes made. Ready to submit to full Board.
2. Continue reviewing and/or revising current policies and procedure of the library.
 - a. Procedure for Unscheduled Closings – New procedure presented by Diane Robillard for discussion. Unanimously approved, ready for presentation to the full Board.
 - b. Policy for Rules and Behavior – Discussion and revisions made. Ready for presentation to full Board
 - c. Programs Policy – discussion and approval. Ready for presentation to full Board.
 - d. 3D Printer Policy – Began discussions and have questions to be answered by Head Librarian and Friends of the Library before approval.

Adjournment: 2 p.m.

Next meeting: July 7, 2022 1 p.m. at the Library.

Respectfully submitted by Dee Doolittle, Recording Secretary