


Minutes of the LIBRARY BOARD OF DIRECTORS MEETING

At the SALEM FREE PUBLIC LIBRARY

Tuesday, March 12, 2024 at: 6:00 PM


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TOWN OF SALEM, CT
2024 MAR 13 A 10:11

- **Present:** Dee Doolittle, Mary Cikatz, Maureen Collins, Heather Wilkey, Teresa Jorgensen, Kristin Kiczuk (arrived at 6:05 PM)
 - Shannon Henson – Library Director
- **Absent:** none
- **Guests:** Carl Nawrocki, Kevin Lyden, Bart Drennen

1. Call to Order at 6:00 PM
 - a. Pledge of Allegiance
 - b. Additions to the Agenda – **M/S** to move item #5a to before public comment, and add to item #6b, what the board wants to accomplish this year, **M/S Mary/Heather to add to agenda, 6/0 approved**
 - c. Approval of the Agenda – **approved as amended**
2. Public Comments/Correspondence
 - a. Letter from Association of CT Library Boards to join their membership – not at this time
3. Approval of Minutes of Special Meeting on February 20, 2024 – **M/S Maureen/Teresa to accept minutes as written, 6/0 approved**
4. Reports of Board Officers
 - a. Chairperson – asking for board support at Board of Finance meeting this Thursday at 7 PM; further thank you for continued support; Kevin Lyden added that the proposed library budget, which was totally agreed upon by the Board of Selectman, and staff salary requests were extremely fair
 - b. Secretary - nothing
 - c. Treasurer – deposit to town in February of \$205.00 for a total of \$835.61 this fiscal year; \$4,034 available for disbursement from Community Foundation; **M/S Heather/Dee to accept treasurer's report, 6/0 approved**
5. Other Reports
 - a. Library Director– Shannon Henson
 - i. Seed grant of \$850, applied for by Hannah Lynch, was received for purchasing seeds for seed library
 - ii. Spoke of several of the other programs held during February, such as winter reading, scavenger hunt and presentation on Foxes
 - iii. Patron count for February of 1,088, with tech help at 31
 - iv. Thank you from Shannon for Board's support at the various town meetings
 - b. Friends of the Salem Library (FOSL) – Carl Nawrocki
 - i. Large library room is being booked during April for book sorting; working on May plant sale with Buffy Lane; several new active members for book sorting; Carl said that the FOSL budget is put together in May, and if the library board's goals require funding, to let them know
 - ii. Bart Drennen will be administering the seed grant from the New England Grass Roots funds, with Hannah Lynch spending the money

- iii. Additional discussion developed about the town receiving a Nips (discarded small liquor bottles) grant of \$9,000 from the state, and that if the library could put together a program about recycling, composting, etc., Kevin said the Nips grant could fund it
 - iv. Kevin spoke of the future use of the old library by the Friends (can put books in there) for several hours per week, once the building is up and operational; Kevin will get involved again with the completion of the renovation
6. Unfinished Business
- a. Continue discussion about “give a book/take a book” kiosks around town (tabled from last meeting)
 - i. Carl said he spoke to Bill Martin, who forgot to speak to the Lion’s Club; possibly build one of the kiosks and see what happens; could be at the Pavilion, ball fields, Music Vale trail; several businesses in town were mentioned; Friends could supply the books; needs to be a community project, not under the library board itself; discussion about the use the old library as a MakerSpace, with equipment/tools for crafts (needs supervision), which could open up an issue of liability
 - b. What the board wants to accomplish this year
 - i. Have the Friends work on the give a book/take a book project
 - ii. Dee asked if anyone was concerned about book challenges – the library board has a policy in place to deal with this if the situation arises
 - iii. Possibly have that MakerSpace once or twice a year at the library
7. New Business – Kevin said the library board is working very well, and that the library is doing well
8. Agenda Items for Next Regular Board Meeting
- a. Continue with MakerSpace discussion
9. Adjournment – **M/S Mary/Teresa to adjourn at 7:02 PM – approved 6/0**

Respectfully submitted,

Mary Cikatz, Recording Secretary

NEXT MEETING: Tuesday, April 16, 2024 at 6:00 PM