

**MEETING OF LIBRARY BOARD OF DIRECTORS**

**SALEM FREE PUBLIC LIBRARY**

**TUESDAY, JANUARY 9, 2018 at 7:00pm**

**PRESENT:** Sue Butler, Wendy Ortega, Pat Aldrich, Robin Jensen, Kathy Georgian, Vicky Coffin

**GUESTS:** Ed Chmielewski, Board of Finance Liaison

**CALL TO ORDER:** 7:02 by Sue Butler

**ADDITIONS TO AGENDA:** Lions Bookmarks (see Librarian's Report)

**PUBLIC COMMENTS:** Ed thanked the Board and the benefits of the library, as well as its value to the community.

**GENERAL PROCEEDINGS:**

- **Minutes of the meeting 12/12/2017** were reviewed and approved. The motion to accept was made by Pat with a second by Kathy. M/C 5-0
- **Financial Report** was presented by Wendy. Noted that Bozrah tuition has not been received yet, usually arrives in December. Vicky mentioned that it may be delayed due to the State budget. Wendy will keep an eye out for it. A motion to accept was made by Robin with a second by Kathy. M/C 5-0
- **Correspondence: none**
- **Librarian's Report** was shared by Vicky. Vicky started with the Proposed Budget for the 2018-19 Fiscal Year. Library will present on 2/22/18 at 7:00 pm at Salem Town Office Building. Pat motioned to accept the proposed budget, Wendy seconded with a M/C 5-0. Vicky would like a Board Member to work with her on the Display Policy to discuss a working policy to present to the Board at the next meeting. They will also work on a display application. Pat is going to help. Salem's Bicentennial is approaching and Vicky is open to suggestions on how the library can be a part of it. The Lions would like to have a bookmark to promote membership for the organization given out to patrons as they check out books. This could possibly be ongoing. A motion to accept the Lions Bookmark was made by Wendy with a second by Kathy. M/C 5-0. Vicky also shared her process for purchases for library collection. Board suggests to do the acquisitions/circulation spreadsheet monthly, instead of months-to-date. Motion to accept the Librarian's Report was made by Sue with a second by Pat. M/C 5-0
- **Friends of the Library Report:** none

**OLD BUSINESS:** none

**OPEN DISCUSSION:** NONE

**MOTION TO ADJOURN** was made at 8:42 by Sue, 2<sup>nd</sup> by Pat

Respectfully submitted,  
*Robin Jensen*, secretary

**NEXT BOARD MEETING: TUESDAY, FEBRUARY 13, 2018 AT 7:00PM**