

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

MEETING of DECEMBER 12, 2017 at 7:00pm

PRESENT: Len Giambra, Wendy Ortega, Sue Butler, Robin Jensen, Caren Jackson, Pat Aldrich, Kathy Georgian

GUESTS: Carl Nawrocki, Vicky Coffin, Len Giambra (7:20)

CALL TO ORDER: 7:05 by Wendy

ADDITIONS TO AGENDA: none

PUBLIC COMMENTS: none

GENERAL PROCEEDINGS

- Minutes of the meeting 11/14/17 were reviewed and approved. Question if Vicky was a "present" or "guest". The motion to accept was made by Sue and seconded by Pat. M/C 6-0
- Financial Report was presented by Vicky due to the changing of the Board. Report was accepted.
- Correspondence: Wendy received notice from the Salem Town Clerk in regards to schedule of meetings, agenda/minutes due. Wendy passed it onto the new secretary, Robin.
- Librarian's Report was provided by Vicky. The librarian shared repairs and replacements that have been made and where the funds came from, Food for Fines per family in December, and programs. She shared that the proposed budget will be available and shared at the next meeting. Vicky also shared the display policy. It will be reviewed within the next two months. An application for displays and exhibits may need to be created. Discussion of the circulation and items added handout was discussed. Sue asked if should have it printed out each month/quarterly. It was discussed and it will be kept in for the next month. The Board will visit this topic again at the January meeting.
- Friends of the Library report: Carl shared information from the annual Friends Conference. His take away from the conference was that Friends will come up with a plan to reach out to the community about the library. He also shared that knitter groups unite the community and to have programs for men.

OLD BUSINESS: none

NEW BUSINESS:

- Election of Officers for 2018: Wendy motioned for Len to preside. Sue accepted, Robin seconded. M/C 6-0. New officers for 2018: Sue Butler: chair, Wendy Ortega: treasurer, Robin Jensen: secretary
- Calendar of Board Meetings for 2018-2019: Motion accepted by Sue, Robin seconded, M/C 6-0

OPEN DISCUSSION: Board Members will share contact information. Robin will email Board Members, as well as Vicky and Carl, to create a contact spreadsheet.

MOTION TO ADJOURN was made at 8:48 by Wendy, 2nd by Caren

Respectfully submitted,
Robin Jensen, secretary

NEXT BOARD MEETING: TUESDAY, JANUARY 9th, 2018 (7:00pm) (unapproved minutes)