

BYLAWS COMMITTEE MEETING

LIBRARY BOARD OF DIRECTORS
SALEM FREE PUBLIC LIBRARY

Tuesday, October 4, 2022 at 5:00 PM

CALL TO ORDER at 5:03 PM by Alan Benkert, Committee Chair

- **Present:** Julie Stoken, Alan Benkert, Diane Robillard
- **Absent:** Maureen Collins

ADDITIONS TO AGENDA: None

PUBLIC COMMENTS/CORRESPONDENCE: None

ADOPTION OF AGENDA: Consensus

APPROVAL OF MINUTES: Consensus

GENERAL PROCEEDINGS:

- Revision of the Salem Free Public Library Bylaws, dated from 1985 by committee members continued.

Items noted for change at this meeting:

- There was continued discussion regarding Executive Sessions during meetings. Diane provided wording for the Bylaws document and will be incorporated in to the current draft for review.
- A few typos were mentioned that will be fixed and will be incorporated in to the current draft for review.
- Alan brought to attention the name of the board is actually The Library Board of Directors and should be changed in the document. This will be done and will be incorporated in to the current draft for review.
- There were some document formatting suggestions such as a table of contents and continuity issues throughout the document that will be incorporated in to the current draft for review.

Review and edits will continue at the next meeting.

Julie Stoken will add new edits to the document and prepare the document for the next meeting.

ADJOURNMENT: 5:45 PM

Respectfully submitted by,

Julie Stoken, Committee Secretary

NEXT MEETING: Monday, November 14, 2022 at 4:00 PM, Library Conference Room