

BYLAWS COMMITTEE MEETING

LIBRARY BOARD OF DIRECTORS
SALEM FREE PUBLIC LIBRARY

Wednesday, September 7, 2022 at 6:30 PM

CALL TO ORDER at 6:33 PM by Alan Benkert, Committee Chair

- **Present:** Julie Stoken, Alan Benkert, Maureen Collins, Diane Robillard

ADDITIONS TO AGENDA: None

PUBLIC COMMENTS/CORRESPONDENCE: None

ADOPTION OF AGENDA: Consensus

APPROVAL OF MINUTES: Consensus

GENERAL PROCEEDINGS:

- Revision of the Salem Free Public Library Bylaws, dated from 1985 by committee members continued.
- Items noted for change at this meeting:
- There will be no addition of digital meetings requirements or procedures to the bylaws
- There was more discussion on adding items to the agenda and that wording will be added to the Bylaws document.
- There was discussion regarding Executive Sessions during meetings. Diane will be working on the wording for the Bylaws document.
- Wording will be added to the document regarding no show Board members.
- Additional meeting days and times were discussed due to the library hours changing. The new meeting dates will be as follows: Monday, October 3 at 5:00 PM and Monday, November 14 at 4:00 PM

Review and edits will continue at the next meeting.

Julie Stoken will add new edits to the document and prepare the document for the next meeting.

ADJOURNMENT: 7:48 PM

Respectfully submitted by,

Julie Stoken, Committee Secretary

NEXT MEETING: Wednesday, October 3, 2022 at 5:00 PM, Library Conference Room