

## Minutes of the LIBRARY BOARD OF DIRECTORS MEETING

### At the SALEM FREE PUBLIC LIBRARY

Tuesday, December 13, 2022 at: 6:00 PM

- **Present:** Diane Robillard (chair), Dee Doolittle, Alan Benkert, Julie Stoken, Maureen Collins, Mary Cikatz
    - Shannon Henson (Library Director)
  - **Absent:** none
  - **Guests:** Carl Nawrocki, Bart Drennen, Kevin Lyden
1. Call to Order at 6:00 PM
    - a. Pledge of Allegiance
    - b. Additions to the Agenda - none
  2. Public Comments/Correspondence - none
  3. Approval of Minutes of November 15, 2022 – *Motion to approve M/Alan, S/Dee, 6-0 approved*
  4. Reports of Board Officers
    - a. Chairperson – Diane Robillard – checked with Linda Flugrad about where library documents are stored – in town hall with the town clerk (master copy with town hall) – can give her a flash drive with the policies, bylaws, etc. – maybe should keep a copy with the librarian as well because of turnover of board members – board agrees that copies will be with town clerk (master copy)
    - b. Secretary – Mary Cikatz - nothing
    - c. Treasurer – Dee Doolittle – report reflects the dues from Bozrah; Community Foundation funds still continue to slowly deplete due to financial state of the country
  5. Other Reports
    - a. Library Director– Shannon Henson – gave an update on the activities going on in the library – starting a story time once a month – library anniversary party was a success; harpist performance was beautiful - leaky roof/wall by the teen room is being addressed – art wall is on a bit of a hold
    - b. Friends of the Salem Library (FOSL) – Carl Nawrocki – ARPA meeting approved \$32,100 funds for programs (\$18K), and money for upgrading children’s room; monies available for furniture for when the old library is upgraded; went to Board of Selectmen meeting about the request from the First Selectman for the Friends to vacate the Zemko garage –

First Selectman said that the Friends will be formally asked to vacate, with Carl responding they'll stop collecting books – Kevin Lyden said that the Friends should continue to collect books – Carl was told that books and cardboard are a fire hazard in Zemko garage, but only if there is a source of ignition (Carl has not received a paper copy of this report) – Carl has asked when they need to move out, but has not heard a proposed date – Friends would probably go into semi-suspension, with no plans for a fall book sale – Kevin Lyden said that he is not aware of what's going on – gave an update on the status of the refurbishing of the old library – because of the donation of the land and building by the Bingham family, it must be used for educational purposes – discussion about what it would take for the Friends to continue with their work – Kevin said he will work on what it would take to keep the Friends doing what they have been – Carl has agreed that if they get the use of the Zemko garage, they will vacate the storage room in the library

6. Unfinished Business

- a. Update on progress of bylaws committee – Alan reviewed the bylaws as submitted by the committee to the library board – Kevin Lyden passed out Freedom of Information handouts about public agencies and public meetings (what kind of meetings can be held, etc.) – Alan has asked Kevin Lyden to email the bylaws committee what he thinks should be written into the bylaws, especially an edit of section 4 – Alan will set up one more bylaws committee meeting
  - i. *M-Dee, S-Alan, 6-0* to approve the bylaws as presented with the exception of section 4 and a few typos

7. New Business

- a. Approval of meeting dates for 2023 *M-Alan, S – Maureen, approved 6-0*, with the change of the April 11<sup>th</sup> date to the 18<sup>th</sup> because of the school vacation week

8. Agenda Items for Next Regular Board Meeting – final approval of the bylaws

9. Adjournment at 7:25 PM

Respectfully submitted,

*Mary Cikatz*

Mary Cikatz, Recording Secretary

NEXT MEETING: Tuesday, January 11, 2023 at 6:00 PM