

MEETING OF LIBRARY BOARD OF DIRECTORS
SALEM FREE PUBLIC LIBRARY
Tuesday, February 8, 2022 at 7:00 PM

CALL TO ORDER at 7:01 PM by Mary Cikatz, Secretary, filling for Diane Robillard, Chair

- **Present:** Vicky Coffin, Julie Stoken, Dee Doolittle, Alan Benkert, Maureen Collins, Mary Cikatz
- **Guests:** Bart Drennen, Jane Coffey

Meeting took place via Zoom

ADDITIONS TO AGENDA: None

COMMENTS/CORRESPONDENCE:

Jane Coffey introduction, will be volunteering with FOL

GENERAL PROCEEDINGS:

- **MINUTES** OF January 2022 meeting minutes were reviewed. Motion to approve as amended by Dee Doolittle, 2nd by Maureen Collins – Approved 4/0, Abstain – 1 (Mary Cikatz)

The January 2022 minutes were amended to correct the vote from 6/0 to 5/0, removing Vicky Coffin as an accidentally counted vote. Minutes will be resubmitted.

- **FINANCIAL REPORT:** Dee Doolittle presented the report to the board. Motion to approve Alan Benkert, 2nd by Mary – Approved 5/0
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- **LIBRARIAN'S REPORT:** Vicky Coffin sent out a report via email and shared the report during the meeting. Motion to approve by Alan Benkert, 2nd by Dee Doolittle – Approved 6/0

Library News included an author event, Take Your Child to the Library Day, craft kits, displays and Winter Reading

Building issues update included a possible heating solution for the supply closet, generator installation update, fan installation update and other small maintenance jobs.

ARPA update included that all funds have been spent. The solar picnic table was delivered.

Need to discuss the following at upcoming meetings:

- Updating library personnel job titles and descriptions
- Discussion of CLA Compensation Benchmarks
- Fine-Free initiative at the library
- Ideas for town ARPA Grant funds; committee is being formed

• **FRIENDS OF THE LIBRARY REPORT:** Carl Nawroki was not present as he was at an ARPA meeting. Bart Drennen, Treasurer for the FOL gave an update.

Highlights included:

- 3rd quarter meeting, revenue and expenses doing well
- Setting up a budget, May 15 – May 15 is Fiscal year, anticipating book sales for this year.
- Sorting books
- Possible using of the old library
- April is national library week, gift certificates and cards

OLD BUSINESS: None

NEW BUSINESS:

FOIA Zoom meeting was forwarded by email. Vicky Coffin will update with additional information when it becomes available regarding either the recording of the meeting so those that cannot attend can view it or additional meetings being scheduled.

It was again encouraged to attend the February 24, 2022 Budget Meeting, budget meeting schedule was provided via email. Diane Robillard, Chair, will not be able to attend the meeting so Mary Cikatz, Secretary, will present.

Motion to adjourn by Maureen Collins, 2nd by Dee Doolittle

ADJOURNMENT: 7:38 PM.

Respectfully submitted by,

Julie Stoken, filling in for:

Mary Cikatz
Secretary

NEXT MEETING: TUESDAY, March 8, 2022 at 7:00 PM