

MEETING OF LIBRARY BOARD OF DIRECTORS
SALEM FREE PUBLIC LIBRARY
Tuesday, January 11, 2022 at 7:00 PM

CALL TO ORDER at 7:02 PM by Diane Robillard, chair

- **Present:** Diane Robillard, Vicky Coffin, Julie Stoken, Dee Doolittle, Alan Benkert, Maureen Collins
- **Guests:** Carl Nawrocki, Bart Drennen

Meeting took place via Zoom

ADDITIONS TO AGENDA: None

COMMENTS/CORRESPONDENCE: None

GENERAL PROCEEDINGS:

- **MINUTES** OF December 2021 Meeting: minutes were reviewed. Motion to approve by Dee Doolittle, 2nd by Alan Benkert – Approved 6/0
- **FINANCIAL REPORT:** Dee Doolittle presented the report to the board. Vicky Coffin reviewed what was in the document for new comers to the board. Motion to approve Alan Benkert, 2nd by Maureen Collins – Approved 6/0
- **BUDGET REVIEW:** Vicky Coffin sent out the 2022 Library Budget via email and presented the requested 2022 Library Budget to the board. It was encouraged to attend the February 24, 2022 Budget Meeting, budget meeting schedule was provided via email. Diane Robillard, Chair, will not be able to attend the meeting so Mary Cikatz, Secretary, is the next in line to present. Motion to approve by Maureen Collins, 2nd by Diane Robillard – Approved 6/0
- **LIBRARIAN'S REPORT:** Vicky Coffin sent out a report via email and shared the report during the meeting. Motion to approve by Alan Benkert, 2nd by Dee Doolittle – Approved 6/0
 - 53 holiday book bundles were handed out.
 - 5 boxes of non-perishable items were collected for Food & Warmth for Fines.
 - Knitters and Quilters provided support over the holidays with the sale of their goods.
 - Building issues: Talked about the generator installation, heating in the supply closet, outdoor solar charging stations, the solar picnic table

Need to discuss the following at upcoming meetings:

- Updating library personnel job titles and descriptions
 - CLA compensation benchmarks to aid in doing this
 - Salaries are a part of the town budget, not the library's budget
- Fine-free initiative at the library
- Ideas for town ARPA grant funds; committee is being formed

- **FRIENDS OF THE LIBRARY REPORT:** Carl Nawroki shared highlights. Talked about book sales, collecting, collections are down which is normal for the holidays. Vicky and Carl briefly discussed ideas for the old library. There is no update or activity regarding the ARPA committee on. Guest Bart Drennen spoke on fund raising. The next meeting of Friends is February 7, 2022 at 7:00 PM.

OLD BUSINESS: None

NEW BUSINESS:

ADJOURNMENT: 8:10 PM.

Respectfully submitted by,

Julie Stoken, filling in for:

Mary Cikatz
Secretary

NEXT MEETING: TUESDAY, February 8, 2022 at 7:00PM