

SALEM RECREATION COMMISSION
SALEM, CONNECTICUT
MEETING MINUTES
DECEMBER 19, 2011

Present

Pam Henry Bob Appleby
Dave Kennedy Al Giansanti
Sue Spang/Chairperson

Absent

Jim Burke Peter Lee
Kim Bingham Rich Cirillo

Diane Weston/Recording Secretary

Call to order:

Chairperson Sue Spang called the meeting to order at 7:02 P.M.

1. Minutes:

**M/S/C (Appleby/Kennedy) to approve the November minutes as amended.
Vote: approved unanimously.**

Page 3 g. Basketball Gym Time
Art *Christian* will be informed by S. Spang to submit registration forms for the older age group. Their gym time will be on Sundays.

2. Treasurer's Report:

No report.

3. Public Comment/Guests/Correspondence:

None

4. Additions & Revisions

None

5. New Business

a. Holiday Tree Lighting

S. Spang reported the Holiday Tree Lighting went very well. The event was well attended. Residents brought bird friendly, biodegradable ornaments to decorate the new tree.

P. Henry will have sheet music printed up for next year to help residents with the holiday singing.

S. Spang reminded Commission members to submit their receipts for reimbursement.

b. Ethics Policy

S. Spang will hand out to Commission member's copies of the Town of Salem Ethics Policy. All members must sign that they received a copy.

c. Concession Stand

S. Spang reported to the Commission she was asked to go to the concession stand by a Public Works employee. After the facilities had been winterized, entry was made by someone with a key and the toilets were used.

P. Henry seemed to think the portable toilets were taken away too soon. The fields are used until the end of October. When the school team was there using the fields, they had to return to the school to use the bathroom facilities.

S. Spang will request the school submit field use forms to the Commission. S. Spang was not aware the fields were being used at that time for school sports events.

Electronic locks might be purchased for next year to help with the situation of the doors being unlocked when they should not be used.

S. Spang did say the concession stand was cleaned up very nicely for closing by the baseball league.

S. Spang requested the bathrooms not be used for storage of baseball equipment and asked if the items could be stored in the concession area. Public Works would like the area clear if they need to work in the bathroom area.

d. Recreation Clerk Report

D. Weston reported three after school programs were run recently. There will be more planned for after the first of the year.

Zumba will take place starting January 23; more attendance is needed in order for this to take place.

Yoga class will be offered starting in January.

B. Appleby will discuss with D. Weston the possibility of holding a bus trip to a professional soccer game.

6. Old Business

a. Forsyth Road – None

b. Baseball- Registration will be held on January 12th and 21st at Salem School in the hallway. Pitching and catching clinics are taking place now.

c. Soccer- The program "I Soccer" will take place starting January 8th. This is a skill and training program.

- d. Basketball- S. Spang contacted Art Christian concerning the Saturday pickup games for the older children and the Sunday Recreation League. Mr. Christian was informed the Saturday time slot for this will be given to the younger children due to the overwhelming response to the program. No older children were showing up for the allotted time frame.

The Sunday Recreation League cannot take place until Mr. Christian has registration forms handed in to the Recreation Commission. No referee fees will be paid or gym time use will be assigned until this is done.

S. Spang will check with Dennis Moore to see if the team he is working with is a travel team. She was informed there was no travel team at this time.

Courtney Holmgren has rules posted for the adult pickup games on “Facebook” and he also has a sign in sheet posted for attendees to sign before play.

Chris Puglise purchased two backboards for the smaller children to use. (Approx. \$650.00)

- e. Tennis – None

- f. Multi-purpose Path – No report.

7. Other Business

P. Henry reported volleyball is not taking place on Friday nights; no one was showing up to play. S. Spang asked if Steve Wlordarcyk could be connected to verify this information.

Baseball is looking for more gym time; they will be placed in the Friday time slots if volleyball is not using the gym.

S. Spang reminded the Commission budget time is approaching.

There is \$28,000.00 in the Capitol Budget for improvements to the RHR parking lot. More formalized plans are needed. The waterline to the concession stand, septic and electric needs to be located at the site. A retaining wall will need to be installed in the parking area by the tennis courts.

The asphalt for the parking lot at Forsyth Road Volunteer Park will be added to next year’s Capitol Budget.

D. Kennedy will discuss with his son David work on the major league field press box using the same footprint for his Eagle Scout project.

8. Future Action Items

None

9. Adjournment

M/S/C (Appleby/Henry) to adjourn the meeting at 7:55pm. Vote: approved unanimously.

Respectfully submitted by
Diane Weston
Recording Secretary

**SALEM SCHOOL BUILDING/CONSTRUCTION COMMITTEE
MEETING MINUTES
DECEMBER 7, 2011**

Attending:

Elbert Burr, Chairperson
Steve Buck
John Bernier
William Weinschenker
Robert Green
Diane Weston, Recording Secretary

Guests:

Mark Malcarne, TREMCO Incorporated
Donald Bourdeau

Absent: Allyson Geida

Chairperson Elbert Burr opened the meeting at 7:05 P.M.

1. Approval of Minutes

M/S/C (Buck/Weinschenker) to approve the November 9, 2011 minutes as amended.

Vote: approved unanimously.

Page 1 3. Review final drawings-50% of the current school renovation program, current expenses and projected cost.

Paragraph four: Two meetings have been held with the Salem School Superintendent, *H. Kaye Griffin*.

Page 2 paragraph 8: Discussion took place if there will be air *hand* dryers and if the urinals and toilets will have automatic flush on them.

2. Additions & Revisions

None

3. Presentation and Review of Roofing Materials

E. Burr introduced Mark Malcarne from TREMCO Incorporated. Mark presented different options of roofing materials to the Committee.

The material on the 1994 addition is rubber.

For the State reimbursement, the insulation needs to be ½ inch per ft. paper and sloped to the drains.

More river stone is added to a 10' x 10' area to meet the State wind code (Salem is 110 mph.)

There is a 20 year warranty on roofs. Mark explained about rubber membranes.

The one constant for the insulation is it will be screwed down.

Types of materials and pricing are as follows:

- a) Rubber membrane with stone:
 - \$12 - \$15.00 per sq. ft. – without insulation
 - \$2 - \$4.00 per sq. ft. – more for insulation

Life expectancy is approximately 12/15 years before problems start. The adhesives can shrink.

- b) The 1956 addition is glued down to insulation, fully adhered to rubber. (\$14.00 to \$17.00 per sq. ft.) Insulation needs more fasteners, more labor involved. On prepared deck, mesh needed would be additional .50 per sq. ft.
- c) The 1973 addition is torch applied: modified, need even heat to apply. 15 – 20 year life expectancy (\$13.00 to \$16.00.) installation screwed down.
- d) Layered system: SBS modified. \$16.00 to \$20.00 per sq. ft. Hot asphalt application is used or cold application is used for installation over a layer of felt paper. Each layer adds strength and a life span of +5 years.
- e) PVC: 80 mils thick; heat welded, hot air applied, glued down. Melts part of other system; 20 yr. warranty. \$15.00 to \$17.00 per sq. ft. \$1.50 sq. ft. plus or minus \$1.00 to \$2.00. This roof can become brittle with age. TPO and TPA material were explained. All three types are a single ply.

The metal trim (to hold down the roof on the side) was discussed.
Trim line fabrication: \$50.00 linear foot.
Bent in shop: \$25.00 linear foot.

Discussion took place on the 20 year warranties and what needs to be done to make them valid. Professional roof inspectors could be needed for an annual or semi-annual inspection to make the warranty valid.

Mark Malcarne informed the Committee the decision for the roof should be what makes sense for the project and expense of the roof.

The expense of the insulation depends on how much is used. The expense could be \$4.00 to \$5.00 per sq. ft. for stripping the old roof; \$25.00 - \$26.00 per sq. ft. for stripping and installation of the new roof.

D. Bourdeau will get a budget estimate from Silktown in Manchester for the roofing project.

Mark Malcarne also spoke to the committee regarding an inspector for roof project. The inspector would be stationed on the roof during the course of the project to make sure the installation is done correctly. The expense could be \$500.00 per day for the inspector. He also recommended an infrared analysis be done on the new roof for wet areas.

E. Burr will hold another meeting to discuss the windows and air handler roof units.

Discussion took place concerning the add alternates and which what projects will be added on. No more than three was recommended by John Ireland.

The Committee would like more details concerning the budget. For example: what type of roof did the architects price out for the budget? No vote was taken on the budget at this meeting.

The vented hood and cabinet will be removed in the classroom but the eye wash station will remain per the school administration.

Tomorrow at 2:00pm is a meeting for the “punch list” for the boilers.

A possible meeting will take place on December 14th for the windows and with John Ireland.

4. Public Comment

None

5. Adjournment

M/S/C (Green/Bernier) to adjourn meeting at 9:15 P.M. Vote: Approved unanimously.

Respectfully Submitted,
Diane Weston, Recording Secretary