

PLANNING AND ZONING COMMISSION'S
MUNICIPAL LAND USE PLAN COMMITTEE
Meeting Date: March 24, 2010

MINUTES

- PRESENT: Bob Appleby, Recreation Commission
Karen Buckley, Chairman
Mary Ann Chinatti, Town Planner/ZEO/WEO
Jim Fogarty, Selectman
Dan Kung, Chairman, Board of Education
Jim Savalle, Chief, Gardner Lake Vol. Fire Dept.
Kevin Lyden, First Selectman
- ABSENT: Don Bourdeau, Public Works Director/Fire Marshal
Gene Maiorano, Chief, Salem Vol. Fire Dept.
Hugh E. McKenney, Chairman, Planning and Zoning Commission
Gary Walter, member, Planning & Zoning Commission
- GUESTS: None

CALL TO ORDER

Chairman Buckley called the meeting to order at 7:20 pm.

INTRODUCTION OF GUESTS

No guests were present at this meeting.

NEW BUSINESS

None

CHAIRMAN'S REPORT: "NEEDS/DESIRES" SECTION OF REPORT

One of the sections of the Municipal Land Use Plan will be called "Needs/Desires" and it will be based on the findings of the Data-Gathering Phase: Interviews, Presentations to the Committee, Physical Assessments and Narratives. The Chairman had proposed in our previous meeting to write a draft of the "Needs/Desires" section for presentation at this meeting. But she reported she had found it impossible to write the section because the Committee as a whole had not yet discussed and agreed upon the chosen priorities for the report. So instead the Chairman consolidated all the findings from Data-Gathering into a single document and grouped them by category. She distributed the document to the members and asked them to hold it for the discussion of next steps.

OLD BUSINESS

Review of Narratives: The first section of Municipal Land Use Plan will be titled "Present Assets" and will include, among other things, narratives about the land and buildings that are owned by the Town of Salem. The members had previously divided up responsibility for the writing of these narratives and the Committee reviewed the drafts of them at this meeting. The draft narratives

were excellent, and the Committee suggested only minor edits to them. Only one write-up is still outstanding, the Town Garages and Salt Shed, and we hope to have that finished soon.

NEXT STEPS

1. Each member who had responsibility for the writing of narrative(s) will complete the(ir) edits and distribute the narratives to the other members.
2. The Chairman will combine the narratives into a single document and adjust their formatting for uniformity.
3. The Committee debated the best way to approach the consolidated list of needs and desires and determine which should be included in the final document. After trying out a few ideas, we decided our next meeting will be a working session in which we go through the consolidated document and make the decisions as a group. We agreed:
 - a. The Chairman will add to the consolidated list the new items that arose in tonight's meeting and distribute the updated list.
 - b. Members who think of anything that should be added to the list will notify the Chairman.
 - c. Members will review the document and come to the meeting prepared to discuss priorities.

Our next meeting is scheduled for April 28, 2010.

APPROVAL OF MINUTES

M/S/C (Chinatti/Lyden) to approve the minutes of the meeting of 1/27/10. Abstention-Appleby

ADJOURNMENT

M/S/C (Savalle/Lyden) to adjourn the meeting at 9:22 pm.

Respectfully submitted,
Karen Buckley, Chair, Municipal Land Use Plan Committee