Salem Free Public Library
Computer Usage Policy

The Salem Free Public Library (SFPL) seeks to provide free and equal access to ideas and information to all members of the community regardless of the format, including Internet access. However, the use of SFPL electronic information resources is a privilege, not a right. SFPL reserves the right to refuse computer use to anyone abusing its equipment, library materials, policies or regulations.

USE: Patrons using a computer are required to sign in. SFPL reserves the right to limit time on the computers when others are waiting. Computers must be shared by adults, teens and children. Parents and guardians are responsible for their children's use of SFPL computers and Internet service including information accessed. Staff cannot monitor patron's computer use. Patrons are asked to be sensitive of other's values and beliefs when using SFPL computers.

Occasionally, SFPL patrons may access an Internet site which is not appropriate in a public setting. In such an instance, a SFPL staff member will ask the patron to stop using the computer.

Patrons cannot store documents on SFPL's computers as files and documents are erased from the computers every night.

Patrons are not allowed to alter any settings, download or install any software on SFPL computers. Patrons shall not attempt to violate the computer security systems, or attempt to access the hard drive nor other files, networks, or computers systems of SFPL. If damages occur, the user may be requested to reimburse SFPL.

Printing in color or black and white is available for a fee.

INTERNET: SFPL is providing access to the Internet as a means to enhance the information and learning opportunities for the citizens of the SFPL service area.

The Internet is a decentralized, unregulated network. SFPL neither endorses nor has any control over the content found there. Patrons are cautioned that Internet transactions, files and e-mails are not guaranteed to be private.

DISCLAIMER: SFPL assumes no responsibility for any damages, direct or indirect, arising from its connection to the Internet. SFPL cannot assure that data or files downloaded by patrons are virus-free. SFPL is not responsible for damages to equipment or data on a patron's personal computer from the use of data downloaded from SFPL's Internet service.

SFPL staff is available for limited help with basic computer needs.

Approved by Library Board 12/13/11