

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

TUESDAY, MARCH 9, 2010

PRESENT : Liz Householder, Phil James, Brenda Holmwood, Jackie Hemond,
Michelle Guertin

ABSENT : Sharon Sanders, Bobbie Ziegra

GUESTS : None

CALL TO ORDER at 6:15PM by Chairperson Michelle Guertin

ADDITIONS TO AGENDA : Request by Mom's club for use of Old Library grounds
for a Tag Sale

GENERAL PROCEEDINGS

- Minutes of 2/2/10 meeting reviewed and accepted. Motion by Phil, seconded by Liz. M/C 4-0.
- Financial report presented by Liz reviewed and accepted. Motion by Michelle, seconded by Phil. M/C 4-0
- Correspondence-Request from Mom's Club and Community Garden members to use Old Library site on 4/24/10 from 8 AM to 3:30 PM for a fundraiser. Request for library annual report. Jackie already sent it to Sue Spang. Reported sent at the 11 10/09 meeting.
- Librarian's report presented by Jackie. Circulation down a little due to less library days open and bad weather. April 24 The Friends will host a Staff Appreciation Brunch at the Library at 8:30 AM to thank the staff. Selectmen, library board members will be invited.
- At 11AM on April 24, the two murals will be dedicated. Punch and cookies will be served. New cleaning person has been hired for Town Hall and the library. Noticeable difference in cleanliness. New logo design reviewed- to be placed on stationary, posters, banners, website. Snapshot day had good response. All libraries in Conn. sponsored the same event. Positive response from children and adults. Photos on display ay library
- Friends of the Library report- see attached email.

OLD BUSINESS

- Memorandum with Friends to be reviewed at Friends February meeting. We are awaiting opinion from Town Attorney John Butts.
- Meeting room policy. First selectman Kevin does not approved having alcohol for fund raising outside events at the library. Alcohol may only be allowed for library groups fund raisers.

NEW BUSINESS

- Budget review- Board of Finance added a new line item - Bibliomation which will cover circulation , software fee. They reduced the supplies line from \$2200.00 to \$1467.00 to add to bibliomation. The new fee from Bozrah will be \$6500.00
- Request by Mom's club was approved. Motion by Michelle, seconded by Liz. M/C 4-0.

OPEN DISCUSSION – In the next budget, Jackie would like to ask for more hours for staff due to added programs,circulation etc. Lots of stress on workload with limited hours. Also a need to look ahead to next year budget request by asking for same amount of computer replacement each year. Will cause less questions by BOF. Presently, we have 3 in adult room,4 in teen room,3 in childrens' room, 4 staff plus 4 patron are all 2009 or refurbished. We must redesign computer use to assure enough is always available.

ADJOURNMENT Motion at 7:25PM by Liz, seconded by Phil. M/C 4-0_____

Respectfully submitted,

Brenda Holmwood
Acting secretary

Next meeting April 13, 2010 at 6:15 PM