

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

TUESDAY, APRIL 12, 2011

PRESENT: Liz Householder, Brenda Holmwood, Bobbie Ziegra, Jackie Hemond, Michelle Guertin, Phil James, Sharon Sanders

ABSENT: Jim Fogarty

GUESTS: Kevin Lyden

ADDITIONS TO AGENDA – Library Board resignation  
Discuss process to replace board member

Motion to add above to agenda made by Michelle, seconded by Liz. M/C 6-0

CALL TO ORDER at 6:15 PM by Chairperson Michelle Guertin

PUBLIC COMMENTS – Kevin gave a testimonial to thank Phil for his years of dedicated service to the library and the library board. He was on the planning and building committee for our new library and served many years as an active member of the Library Board.

GENERAL PROCEEDINGS

- **Minutes of last meeting**

Minutes of 3/8/11 meeting reviewed and accepted. Motion by Brenda, seconded by Sharon, M/C 6-0.

- **Financial report** presented by Liz as of 4/12/11 reviewed. Motion to accept by Sharon, second by Brenda. M/C 6-0.

- **Correspondence - None.**

- **Librarian's report** – Statistics reported, movies down, probably because of Netflix, passes usage down, E-books available, fines and fees updated- more than predicted. Heating problems improving with new maintenance contract.. Newsletter reviewed. Budget on target, closely monitored. Jackie discussed possible cuts in state budget reimbursement to libraries.. Inter library loan and Conncard may be eliminated. Phil James Day today at the library Big Success. Discussion of fee based registration for some programs – will discuss with Friends.

- **Friends of the Library report** – Staff Appreciation Brunch will be held April 16 at 8:30 AM. Annual Friends Meeting to be held at the library May 18 at 7 PM

**OLD BUSINESS**

- Old Library Discussion – Kevin will contact John Butts for his opinion about jurisdiction and usage
- Budget for 2011-2012 – Public hearing tomorrow 4/13 at 7:00 PM at Salem School. Finance Board will be finalized on Thursday 4/14. Kevin discussed town budget and impact of State budget possible reductions.

#### NEW BUSINESS

- Phil James resigned as Library Board member. Michelle accepted the resignation with regret and thank you for all his active years of service.. Discussion of process to fill vacancy. Michelle will contact Democratic and Republican Town Committee Chairmen for suggestion of candidates. Library board members will contact some interested parties. Interested parties will contact Michelle. LB will interview interested people and appoint by May 13.
- LB reviewed survey by Jackie from policies of other libraries. A new Mission Statement was developed.

THE SALEM FREE PUBLIC LIBRARY IMPROVES THE QUALITY OF LIFE FOR THE PUBLIC BY PROVIDING RESOURCES THAT BUILDS COMMUNITY AND CONTRIBUTE TO INDIVIDUAL KNOWLEDGE, ENLIGHTENMENT, AND ENJOYMENT.

Motion by Michelle to accept edited Mission Statement created at the meeting. Seconded by Liz. M/C 6-0. Discussed what should be in policy manual. Will discuss borrowing privileges next month.

OPEN DISCUSSION –Michelle went to Selectman's Board and Commissions meeting. She encouraged others to go, will be held quarterly.

ADJOURNMENT- motion to adjourn made by Liz at 7:33PM, seconded by Brenda M/C 6-0.

Respectfully Submitted,

Roberta Ziegler  
Recording Secretary

**NEXT MEETING  
MAY 11, 2011 AT 6:15 PM**