

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

MEETING TUESDAY, MAY 12, 2009

SALEM FREE PUBLIC LIBRARY

PRESENT: Sharon Saunders, Judy Rabe, Bobbie Ziegra, Liz Householder, , Jackie Hemond, Michelle Guertin , Phil James

ABSENT: Annie Bingham

GUESTS: None

CALL TO ORDER at 6:05PM by Chairman Judy Rabe

ADDITIONS TO AGENDA None

GENERAL PROCEEDINGS

- Minutes of last meetings –minutes of 4-14-09 meeting reviewed and approved as corrected. Motion made by Phil, seconded by Liz. M/C 5-0. Michelle. M/C 4
- Financial report as of 5-12-09 presented. Read and accepted. Motion made by , Michelle, seconded by Liz. M/C 5-0
- Correspondence – memo from Bob Ross requesting Library Board letter for Bozrah proposal for new year beginning July 1, 2009.
- Librarian's report by Jackie. Increased circulation in most areas. Proposal for change in summer hours. Discussion to begin a long term planning process, begin to develop a landscape plan.
- Friends of the Library report presented by Sharon . Many programs and activities are set or in planning stages .Annual meeting May 21 at 7PM. Friends will paint program room the weekend of May 16. Friends will have a table at the Memorial Day Parade.

OLD BUSINESS

- Bibliomation status - Very active, lots of interest
- Library sign – on long term hold
- Job descriptions - pending
- Telephone update - done
- Bozrah status – new contract in progress for next year beginning July 1, 2009
- Grant status-adjustments and additions made
- Summer reading – Pat Aldrich is coordinator. Plans are being set for different age groups. Some adult programs will be offered. A children's talent show will be part of the final event.

- Community garden is showing great progress.

#### NEW BUSINESS

- New summer hours discussed. Motion to change library hours on Saturdays in July and August from 10AM - 4PM to 10 AM - 2 PM made by Liz, seconded by Liz. M/C 5-0
- Bozrah new contract discussed. Motion made by Michelle, seconded by Liz to send a letter to Bob Ross to continue the \$5,000.00 fee for the next year beginning 7-1-09. M/C 5-0. Judy will send letter.
- Jackie will make contact for long rang plan advisor.
- Landscape plan was discussed. A plan and policy is needed. Jackie will meet with Don B. to develop a plan. In the meantime, a moratorium on new plantings unless cleared by Jackie.

BUDGET- Library budget was cut by \$200.00. Referendum on Wednesday, May 13 from 6 AM – 8 PM

OPEN DISCUSSION - none

Motion to adjourn at 7:09 PM by Liz, seconded by Phil. M/C 5-0

Respectfully submitted,

Roberta Ziegler  
Recording Secretary

**NEXT MEETING JUNE 9, 2009 AT 6 PM**