

MEETING MINUTES OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

MEETING TUESDAY, JANUARY 13, 2009 AT 6 PM

SALEM FREE PUBLIC LIBRARY

PRESENT: Annie Bingham, Liz Householder, Phil James, Judy Rabe

ABSENT: Mary Ryley, Bobbie Ziegra

Guests: Sean Chmielewski, Ed Chmielewski

CALL TO ORDER at 6 PM by Chairman Judy Rabe

ADDITIONS TO AGENDA Report of Eagle Scout candidate

GENERAL PROCEEDINGS

- Minutes of December 9, 2008 meeting read and approved as amended. Motion by Annie, second by Liz, M/C 4-0
- Financial report read and approved. Motion made by Liz, seconded by Phil, M/C 4-0
- Correspondence - Letter received from Board of Finance with request that 2009-2010 budget be under 1% increase.
- Librarian's report presented by Jackie.

New newsletter presented by Jackie. This has been sent to Bozrah, will go out on Town Web site. Statistics reviewed, total circulation is up over the past two years. See attached reports.

- Friends of the Library report none

OLD BUSINESS

- Bibliomation status – Tech. has begun work, catalog is not on line at present, virus protection is on system. Bibliomation is able to see our system by remote. Pat downloaded records to them. In February she will download the catalog.
- Meeting room policy – church group will continue to meet in Program room until June, then relocate.
- Telephone update – Voicemail boxes for staff not active yet, other updates done.
- Bozrah status – remains busy.

NEW BUSINESS

- Report of Eagle Scout project. Sean presented a report for his restoration project of the cupola at old Salem Library.. Photos were reviewed, and a completion date is expected by March or April. Mr. Williams is helping perform some of the work-he is an employee of T.F. Buxton Co. A letter from Friends of The Library may be needed to indicate that a donation of special knives to work on the cupola was made by the company.
- Motion was made by Annie, seconded by Phil to renovate and re-install the cupola on the old Salem Library. M/C 4-0

BUDGET

- 10 year plan/Capitol plan was submitted
- Review draft of 2009 -20010 budget was reviewed. Judy has submitted it to Virginia in the Finance Office.
- Salaries will be presented to Board of Selectmen, Judy will attend

OPEN DISCUSSION- none

NEXT MEETING February 10,2009 AT 6 PM

ADJOURNMENT- at 7:10 PM. Motion made by Annie, seconded by Phil. M/C 4-0

Respectfully submitted,

Liz Householder, recording secretary

Typed by R. Ziegra